Data:Maxx™
Technologies, Inc.

How to Give Approval Rights to a Datamaxx User

Data-Maxx 7 - [User Security]

File   Setup   Review   Processes   Reports   Tools   Window   Help

Start Date 2/1/2013 ▾   End Date 2/1/2013 ▾   Set   Period Setup   Filters   ☐ Show Inactive Employees

Users

Name
❈ ck to enter new Employe
❯ admin
brian

Detail

User
admin

Parent User
brian

Employees

Job Codes   Phases

Set Password   Copy User Settings

Employee ID   brian ▾   Copy

☐ Is Admin   ✓ Approve L1   ✓ Approve L2

Work Departments   Divisions

Cost Codes

1. Go to Tools, Users then Security.

2. Check these boxes for the user you want to have approval rights

DataMaxx Settings

Object Permissions

Add

Form ▾   Object ▾   Add   Add All Forms Disabled